

CHAPTER - 18 (MANUAL – 17)

OTHER USEFUL INFORMATION

18. 1. Frequently Asked Questions and their Answer by Public.

PUBLIC CONSUMER QUESTIONS :: ANSWER BY THE DEPARTMENT

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| a) Poor quality of Rice etc. supplied through Fair Price Shops. | a) Normally foodgrains (Rice) of Fair Average Quality are supplied by the FCI. Govt. Nominees / Agents have been directed to lift only good quality Rice / Levy Sugar from FCI for distribution to consumers through Fair Price Shops. |
| b) Irregular opening of Fair Price Shops. | b) Apparently Fair Price Shops remain closed due to non - availability of stocks. However, directions have been issued by the Deputy Commissioners / Sub - Divisional Officers that Fair Price Shops should remain open at hours as fixed by the Deputy Commissioners, (Supply) / Sub - Divisional Officers, (Supply). |
| c) Consumers of the Villages / localities not aware of the arrival of essential commodities and availability of the same for distribution to the consumers. | c) The Deputy Commissioner, (Supply), normally publicise the distribution of essential commodities under TPDS to the eligible beneficiaries through the Press Release, radio and a Newspapers and deficiency in the scale of supply and overcharging to be brought to the notice of the Deputy Commissioner's (Supply). |

18.2. Related to seeking Information.

a) APPLICATION FORM FOR SEEKING INFORMATION BY THE PUBLIC

- 1) NAME OF THE APPLICANT / ORGANISATION : **::**
(IN CASE OF ORGANISATION, INDICATE THE REGISTRATIION NO. AND REGISTRATION CERTIFICATE TO BE ENCLOSED)
- 2) ADDRESS **::**
- 3) OCCUPATION **::**
- 4) INFORMATION REQUIRED
- 5) PURPOSE FOR SEEKING / REQUIRING THE INFORMATION **::**
- 6) FEE PAID **::**

DATE :-

SIGNATURE OF APPLICANT
SEAL WHEREEVER APPLICABLE

b)	<u>FEES</u>	::	As may be prescribed by Govt.
c)	How to write a precise information request. Few Tips.	::	Application in format indicate at " a " above may be addressed to the designated <i>Public Information Officer</i> .
d)	Right of the citizens in case of denial of information and procedure to appeal.	::	Representation may be submitted to the <i>Departmental Appellate Authority</i> .

18.3.	-	<i>With relation to training imparted to public by Public Authority.</i>	::	This Department do not impart any Training to Public.
18.4.	-	<i>With relation to training imparted to public by Public Authority.</i>		
18.5.	-	<i>With relation to registration process.</i>	::	Does not concern this Department.
18.6.	-	<i>With relation to collection of tax by Public Authority (Municipal Corporation, Trade Tax, Entertainment Tax etc).</i>		
18.7.	-	<i>With relation to issuing new connection electricity / water supply, temporary and permanent disconnection etc. (This will be applicable to local bodies like Municipal Corporation / Municipalities / UPCL).</i>		
18.8.	-	<i>Details of any other public services provided by the Public Authority.</i>		

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