

## CHAPTER –2(MANUAL 1)

### 2.1 Objective/ Purpose

The main objective of the Mining and Geology Department is to scrutinize and to accord sanction for the implementation of the the plans/schemes related to the Geological Investigation, exploration of minerals, Administration of Mines & Minerals and to find out ways and means to bring more revenue to the State.

### 2.2 Mission/Vision :-

To promote mineral wealth for economic development of the State and to see that Scientific and environment friendly mining are engaged.

### 2.3. Brief History :

The Department of Mining & Geology was created out of its parent Department of Assam Government during the bifurcation of the State of Meghalaya in the year 1972.

### 2.4 Duties:

(1)To grant prospecting licence for prospecting mining of the areas having minerals.

(2) To review the Plans/Schemes and issuing sanctions/approval to the Directorate for conducting Geological investigation/exploration of minerals, strengthening of mineral administration, assess environmental degradation etc.

### 2.5. Main Activities / Function :-

(1) To grant approval for the exploration of mineral whether by Geological & Geotechnical Survey, Survey, Mapping & Drilling of samples etc., to be conducted by the Directorate..

(2) To grant prospecting licence/Mining Lease for carrying mining activities in the far particular area having mineral prospects.

(3) To sanction the various Plan and Non-Plan Schemes for the development of mines and minerals in the State.

### 2.7. List of Services offered :-

The services offered are

(1) To grant prospecting licences.

(2) To grant Mining leases.

(3) To grant Scholarships to local student if any for promoting higher studies in Mining Geology Sector.

2.7. The Organisational Diagram/structure:

The Mining & Geology Department falls under the Administrative Control of the Meghalaya Secretariat Services which is manned by the following officers and Staff. .

- (1).1No. Additional Chief Secretary/Commissioner & Secretary/Secretary
- (2). 1 No. Under Secretary/Deputy Secretary
- (3).1 Superintendent
  - 1 U.D. Assistant
  - 2. L.D. Assistants
  - 1 Typist
  - 1 Peon

2.8. Expectation from the Public :-

- (1) The Department expect that the Land owners/miners to approach the Directorate for judicious scientific mining methods
- (2) To utilize minerals judiciously
- (3) Mineral Exportes/Dealers should abide by the terms and conditions of the Rules, Regulation, Instructions etc related to mining activities.

2.9. Nil.

2.10. Nil

- 2.11. 1) Mining and Geology Department, Meghalaya Secretariat Additional Building, Room No.019  
2) Director of Mineral Resources, Risa Colony, Shillong-3.  
3) Divisional Mining Office, Jowai/Williamnagar.

2.12. Morning hours of the office ---10.00 A.M

Closing Hours of the office-- 5.00 P.M (from March to October)

4.30 P.M (from November to February ).