

**CHAPTER I**  
**Manual on Right to Information Act, 2005**  
**PUBLIC AUTHORITY : Planning Department**  
**Introduction**

This Manual seeks to highlight the functions and activities of the Planning Department and to promote transparency and accountability in the working of the Department.

The objective of the Manual is to provide easy access to the Public who wish to have any information relating to the functioning of the Department. The information which may be required from the Public Authority will be made available on application in accordance with the rules framed in this regard under the Right to Information Act, 2005.

The Planning Department has already notified the Public Information Officer, as at Chapter VIII of this Manual.

An attempt has been made to provide full coverage of the functioning of the Department. Any person may send their suggestions to the Public Information Officer for improvement of the Manual.