

CHAPTER – 17 (MANUAL 16)

17. Particulars of the facilities available to citizens for obtaining information.

17.1 Means, methods or facilitation available to the public which are adopted by the department for dissemination of information are :-

- Through News Paper
- Exhibition
- Notice Board
- Inspection of Records in the Office
- System of issuing copies of documents
- Printed Manual
- Website of the Public Authority
- Citizens' Charter
- Other means of advertising