

## Section 4(1)(b)(xv) of RTIA 2005

*The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use:*

The Department has brought out a large number of pamphlets, brochures, video films, etc. about Tourism sector in Meghalaya and these are easily accessible to the public. The public can meet any of the Officers and staff and seek any information. All the employees have been directed to provide assistance to the public seeking information. Presently there is no Library or Reading Room. The Office is open on all working days from 10 AM in the Morning till 5PM in the evening during summer and upto 4.30 during winter.

Further ,the Department disseminates information through:

- News Papers
- Exhibition – Participation in National and International fairs/marts
- Notice Board
- Inspection of Records in the Office – A.G.Auditing
- System of issuing of copies of Documents
- Printed Manual Available/Tourist Literature
- Website on the Public Authority – under process
- Other means of advertising – National/Local dailies, Tourism Magazines, CCTV, hoardings, signages,